

INCOME

TAX

CALENDAR

CAPITAL
TRAINERS

7 JUNE 2023

7 June 2023

Due date for deposit of Tax deducted/collected for the month of May, 2023. However, all sum deducted/collected by an office of the government shall be paid to the credit of the Central Government on the same day where tax is paid without production of an Income-tax Challan.

14 JUNE 2023

14 June 2023

Due date for issue of TDS Certificate for tax deducted under [section 194-IA](#) in the month of April, 2023

14 June 2023

Due date for issue of TDS Certificate for tax deducted under [section 194-IB](#) in the month of April, 2023

14 June 2023

Due date for issue of TDS Certificate for tax deducted under [section 194M](#) in the month of April, 2023

14 June 2023

Due date for issue of TDS Certificate for tax deducted under [section 194S](#) in the month of April, 2023

Note: Applicable in case of specified person as mentioned under [section 194S](#)

15 JUNE 2023

15 June 2023

Due date for furnishing of Form 24G by an office of the Government where TDS/TCS for the month of May, 2023 has been paid without the production of a challan

15 June 2023

Quarterly TDS certificates (in respect of tax deducted for payments other than salary) for the quarter ending March, 2023

15 June 2023	First instalment of advance tax for the assessment year 2024-25
15 June 2023	Certificate of tax deducted at source to employees in respect of salary paid and tax deducted during Financial Year 2022-23
15 June 2023	Due date for furnishing statement in Form no. 3BB by a stock exchange in respect of transactions in which client codes been modified after registering in the system for the month of May, 2023
15 June 2023	Furnishing of statement (in Form No. 64D) of income paid or credited by an investment fund to its unit holder for the previous year 2022-23

29 JUNE 2023 & 30 JUNE 2023

29 June 2023	Due date for e-filing of a statement (in Form No. 3CEK) by an eligible investment fund under section 9A in respect of its activities in financial year 2022-23
30 June 2023	Due date for furnishing of challan-cum-statement in respect of tax deducted under section 194-IA in the month of May, 2023
30 June 2023	Due date for furnishing of challan-cum-statement in respect of tax deducted under section 194-IB in the month of May, 2023
30 June 2023	Due date for furnishing of challan-cum-statement in respect of tax deducted under section 194M in the month of May, 2023
30 June 2023	Due date for furnishing of challan-cum-statement in respect of tax deducted under section 194S in the month of May, 2023 Note: Applicable in case of specified person as mentioned under section 194S
30 June 2023	Return in respect of securities transaction tax for the financial year 2022-23
30 June 2023	Quarterly return of non-deduction of tax at source by a banking company from interest on time deposit in respect of the quarter ending March 31, 2023
30 June 2023	Statement to be furnished (in Form No. 64C) by Alternative Investment Fund (AIF) to units holders in respect of income distributed during the previous year 2022-23

30 June 2023	Report by an approved institution/public sector company under section 35AC(4)/(5) for the year ending March 31, 2023
30 June 2023	Due date for furnishing of statement of income distributed by business trust to its unit holders during the financial year 2022-23. This statement is required to be furnished to the unit holders in form No. 64B
30 June 2023	Furnishing of Equalisation Levy statement for the Financial Year 2022-23
30 June 2023	Deadline for linking PAN with Aadhaar to avoid PAN becoming inoperative Note: The deadline has been extended from March 31, 2023, to June 30, 2023, vide press release, dated 28-03-2023

CAPITAL TRAINERS - HYDERABAD

Courses Available @ Capital Trainers

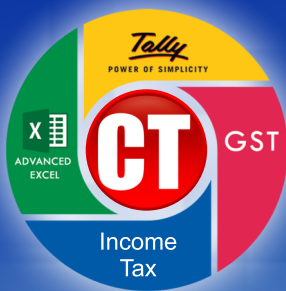
Regular Courses

- **GST**
- **Income Tax**
- **TDS**
- **Tally with GST**
- **Adv. MS Excel**

Optional Courses

- **Payroll, PF, ESI**
- **B/S Finalization**
- **Tax Audit**
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GST (Goods & Services Tax)

- ☑ Introduction to GST
- ☑ Types of GST & Rate Structure under GST
- ☑ Exemption in GST
- ☑ GST Registration Mandatory & Voluntary
- ☑ Concept of Supply under GST
- ☑ Concept of Place of Supply
- ☑ Time of Supply & Valuation under GST
- ☑ Types of Invoices & Invoices Format
- ☑ Computation of GST
- ☑ Input Tax Credit
- ☑ Concept of Reverse Charge Mechanism
- ☑ Recordings GST Liability, ITC
- ☑ Computation of GST Payment
- ☑ **Filing of GST Returns - GSTR 1, GSTR 2A, GSTR3B, GSTR 3B, GSTR 4, CMP 08**
- ☑ E-way bill Requirement & Compliance
- ☑ E-Invoicing
- ☑ Composition Scheme in GST
- ☑ Tax Computation, Payments & Reports
- ☑ TDS Under GST
- ☑ GST Annual Return GSTR-9, GSTR-9A



INCOME TAX

- ☑ Basics of Income Tax
- ☑ Computation of Income under five heads of Income
- ☑ Tax Deductions
- ☑ Set off / carry forward of losses, clubbing of Income etc.
- ☑ Computation of Income Tax
- ☑ Payment of Tax, filing of Tax Returns under various forms etc.
- ☑ Applying for PAN / TAN
- ☑ Computation & Filing of Income Tax Returns (ITR 1, ITR 2, ITR 3, ITR 4)
- ☑ **ITR-1 SAHAJ** For individuals being a resident (other than not ordinarily resident) having total income upto Rs.50 lakh, having Income from Salaries, one house property, other sources (Interest etc.), and agricultural income upto Rs.5 thousand
- ☑ **ITR-2** For Individuals and HUFs not having income from profits and gains of business or profession
- ☑ **ITR-3** For individuals and HUFs having income from profits and gains of business or profession
- ☑ **ITR-4 Sugam** For Individuals, HUFs and Firms (other than LLP) being a resident having total income upto Rs.50 lakh and having income from business and profession which is computed under sections 44AD, 44ADA or 44AE



TDS

- ☑ Payment of TDS – Challan Application & Payment Process
- ☑ Preparation & Filing of TDS Returns (24Q, 26Q, 27Q)
- ☑ Rectifications of defaults in TDS Returns
- ☑ Filing of revised return, Online Correction of TDS challans and deductee details
- ☑ Issue of Form 16 to Employee and Form 16A to vendors (TDS Certificate)
- ☑ Recording of TDS Receivable and reports in books of accounts & TDS reconciliation

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TALLY PRIME With GST

- ☑ Basics of Financial Accounting
- ☑ Company Creation and Maintenance
- ☑ Creating - Ledger, Voucher and Voucher Entries
- ☑ Inventory - Introduction and Maintenance
- ☑ Cash Book, Trial Balance, Profit & Loss Account, Balance Sheet, BRS
- ☑ GST - Introduction, Concepts and Implementation in Tally
- ☑ TDS - Introduction, Concepts and Implementation in Tally
- ☑ Deleting/Backup/Restore/Securing Company
- ☑ Accounting of Any Company with GST Independently
- ☑ From Manual Accounting to Advance GST Reports
- ☑ GST Computation & Reports
- ☑ Concept of Payroll
- ☑ Practical Implementation of Payroll in Tally Prime.
- ☑ Payroll Management with PF, ESI, EPF, Statutory Payment
- ☑ Concept of Cost Centers
- ☑ Practical Implementation of Cost Centers
- ☑ Practical Implementation of Cost Categories
- ☑ Understanding of Balance Sheet Manual and in Tally Prime
- ☑ Understanding of Trial Balance in Tally Prime
- ☑ Accounting of Manufacturing Firm
- ☑ Banking, Bank Reconciliation
- ☑ Printing, Cheque Printing
- ☑ RCM - Reverse Charge Mechanism
- ☑ Composition Scheme under GST
- ☑ Reviewing GSTR1, GSTR2, GSTR3B & GSTR4
- ☑ Availing of Input GST Credit
- ☑ Import & Export Entries under GST
- ☑ Sales/Purchase using GST
- ☑ Implementation of GST at Company Level
- ☑ Implementation of GST at Stock Group Level
- ☑ Implementation of GST at Stock Item Level
- ☑ Implementation of GST at Ledger Level
- ☑ E-way Bill, Backup & Restore

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MS EXCEL COURSE

I Basic Excel

- ☑ Clipboard Group
- ☑ Font Group
- ☑ Alignment Group
- ☑ Data Types in Excel
- ☑ Number Group
- ☑ Conditional Formatting
- ☑ Format as Table (FT)
- ☑ Cell Styles
- ☑ Cells
- ☑ Fill Options
- ☑ Clear Options
- ☑ Find & Select

II. Advanced Excel

Excel Formulas

- ☑ Formulas Introduction
- ☑ Cell Reference Styles
- ☑ Text Functions
- ☑ Date & Time
- ☑ Logical Functions
- ☑ Mathematical Functions
- ☑ Statistical Formulas
- ☑ Information Formulas
- ☑ V Lookup, H Lookup & Ref Formulas

Report Designing Techniques

- ☑ Dynamic conditional formatting
- ☑ Illustrations
- ☑ Sparklines
- ☑ Filter Options
- ☑ Insert Options
- ☑ Page Setup
- ☑ Scale to Fit
- ☑ Sheet Options
- ☑ Arrange Objects

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Students & Professionals
in last 8 years**

Formulas Execution Techniques

- ☑ Define Names
- ☑ Formulas Auditing
- ☑ Calculation Options

Data Management Techniques

- ☑ Connect with External Applications
- ☑ Sort & Filter
- ☑ Data Tools
- ☑ Data Validation
- ☑ Forecast
- ☑ Outline

Data Protection Techniques

- ☑ Spell Checking Options
- ☑ Protection Options
- ☑ Comments
- ☑ Workbook Views
- ☑ Show/Hide
- ☑ Zoom Options
- ☑ Create new window for workbook
- ☑ Arrange Workbooks
- ☑ Split worksheet screen
- ☑ Switch from one workbook to another

Data Analysis & Visualization

- ☑ Pivot Table (PT) & Pivot Chart
- ☑ Charts
- ☑ Dashboards



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**Balance
Sheet
Finalisation**

Tax Audit

**Project
Report**

**Partnership
Firm
Registration**

**Pvt. Ltd. Company
Incorporation**

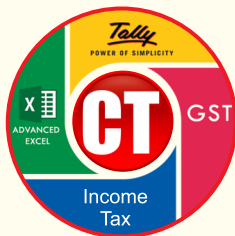
ROC Filings

**Food
License**

**Communication
Skills**

Most Beneficial for:

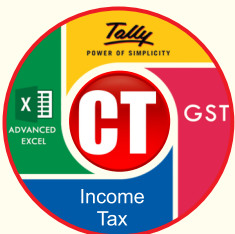
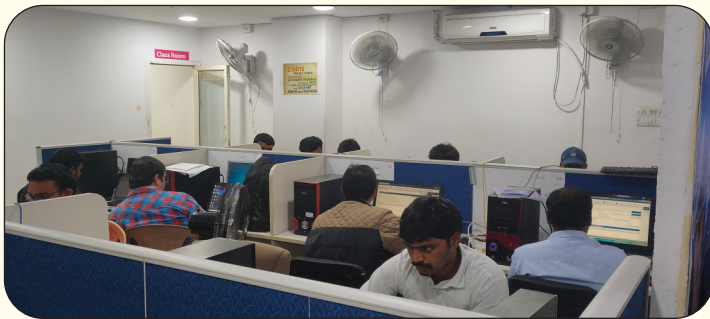
- ☑ Graduate / Post Graduate of Commerce Stream B.Com/MBA/M.Com Students.
- ☑ CA, CMA, CS Students in all levels.
- ☑ CA Article Students Who doesn't have a Practical Exposure in all aspects.
- ☑ Recap all subjects in Practical Approach before your job Interview.
- ☑ Existing Accounting Professionals looking for Job Change / Career Growth.
- ☑ Existing Tax Professionals like Tax Consultants & CA's.
- ☑ Business Owners who want to file their IT/GST Returns on own.



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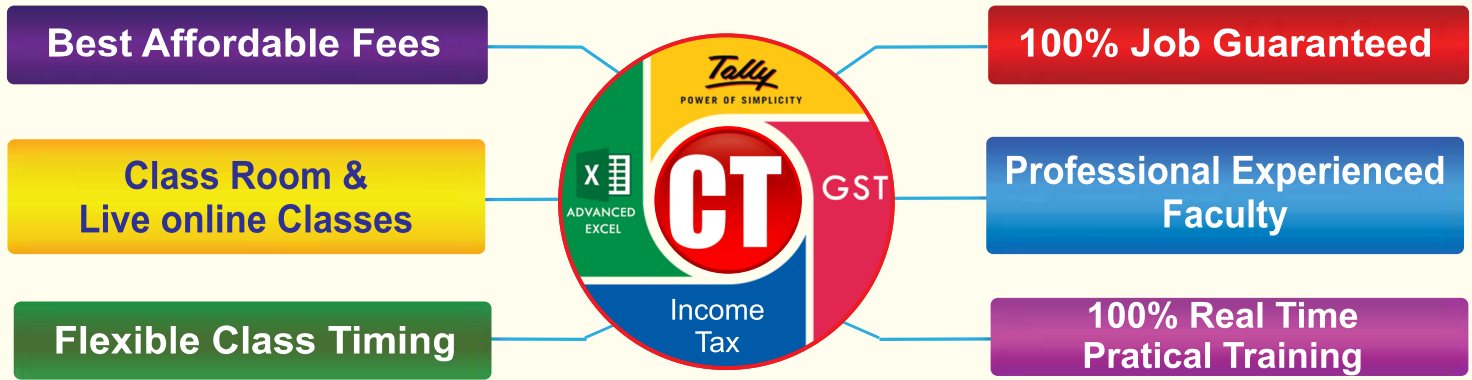


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